OFFICE OF THE PROVOST

ACADEMIC AFFAIRS NEWS/UPDATES – OCTOBER 2019

This first newsletter of the academic year includes updates from the spring and summer.

ACADEMIC AFFAIRS GENERAL

WELCOME TO OUR NEW CDI FACULTY MEMBERS: We are delighted to have our newest permanent faculty members join us this fall 2019 semester.

Welcome to the following new CDI faculty members:

Natalya Shiryaeva in the Department of International Business Administration

Marsha Libina has in the Department of Art History & Fine Arts

Biswamit Dwibedy in the Department Comparative Literature & English

Congratulations to the following faculty members who now have CDI contracts:

Martin Dege in the Department of Psychology

Sei Shiomi in the Department of Comparative Literature & English

Amanda Dennis in the Department of Comparative Literature & English

Manuel Caballer Gutierrez in the Department of Computer Science, Mathematics & Environmental Science

FACULTY SEARCHES 19/20: Faculty searches have been approved for the following positions:

Assistant Professor in Fashion - Department of Global Communications

Assistant Professor in Statistics – Department of Computer Science, Mathematics & Environmental Science

DEPARTMENT CHAIRS FOR THIS ACADEMIC YEAR:

DEPARTMENT	CHAIR	Ext
Art History & Fine Arts	Anna Russakoff	606
Comparative Literature & English	Daniel Medin	576
Computer Science, Mathematics & Environmental Science	Ruth Corran	682
Economics	Shahram Alijani	685
Film Studies	Marie Regan	621
French Studies and Modern Languages	Nathalie Debroise	637
Global Communications	Jayson Harsin	820
History	Albert Wu	705
International Business Administration	Gail Hamilton	674
International Comparative Politics	Stephen Sawyer	623
Psychology	Brian Schiff	670

UNDERGRADUATE PROGRAM COORDINATORS for this academic year:

Department of Art History & Fine Arts: Fine Arts - Jonathan Shimony

Department of Global Communications: Journalism - Jurgen Hecker

Department of Psychology: Gender, Sexuality & Society - Lissa Lincoln

Department of History: Philosophy, Politics & Economics - Peter Hägel   Middle East Pluralities - Ziad Majed

History, Law & Society - Michelle Kuo   Philosophy - Julian Culp

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AUP'S GLOBAL LIBERAL ARTS CORE CURRICULUM: We are very pleased to announce a successful initial launch of the first phase of our Global Liberal Arts Core Curriculum (GLACC). The first phase is a soft launch of the new Integrative Inquiry requirement, which replaces the prior Comparing and Mapping Worlds requirements.

The full GLACC program launches fall 2020. This requires each department to insure the inclusion of the Disciplinary Research Methods/Writing requirement and a Capstone requirement for each major. To ensure accurate publications of majors for the next recruitment cycle and to allow for Curriculum Committee review, the deadline for this work is late November. The GLACC Committee will continue its work on both the Digital Literacy and Experiential Learning framework and implementation.

We have devised new course coding for the various requirements, switching from the prior "GE" or General Education coding to a "CC" or Core Curriculum coding. A summary of the coding and requirements is as follows:

Requirement Name	Course Type Codes	Notes
Comparing the World	GE 100 or 115	Will be retired, starting Fall 2020
Mapping the World	GE 110 or 115	Will be retired, starting Fall 2020
Integrative Inquiry	CCI	Starting Fall 2019, may replace either Comparing/Mapping for continuing students with these courses.
English Writing Requirements (EN through EN 2020)	CCE	Coding will be present as of fall 2019, no change in requirements.
French Language Requirement (French through FR 1200)	CCF	Coding will be present as of fall 2019, no change in requirements.
Quantitative Reasoning Requirement (GE 120)	CCM	Coding will change as of fall 2019, no change in requirements.
Scientific Reasoning/ Experimental Reasoning	CCS	Coding will change as of fall 2019, no change in requirements.
Experiential learning	CCX	New requirement for students starting fall 2020.
Digital Literacy	CCD	New requirement for students starting fall 2020. Encouraged for continuing students but not required.
Disciplinary Research Methods/Writing in the major	CCR	New requirement for students starting fall 2020. Encouraged for continuing students but not required.
AUP Capstone	N/A	A Capstone Requirement (senior seminar, senior project, internship) will become a mandatory part of each major.

NEW FACULTY OFFICES: a number of departments and individual faculty members have moved offices over the past few weeks/months:

Computer Science, Mathematics & Environmental Science department moved to Passage Landrieu

Psychology department moved to Passage Landrieu;

History department moved to Grenelle,

Brian Schiff moved to the Quai Q707

Waddick Doyle moved to LTM 108

Lissa Lincoln moved to 4th floor Grenelle

LEARNING ACCOMMODATIONS: We have clarified an interim process for Learning Accommodations for 2019-20. Charlotte Vernier, who is new to the Student Development team, will be managing the validation of the student medical documentation. Please see the full text under teaching resources here. We have also written up the policy for final exams and questions about taking exams at a different time which can be viewed here

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ACADEMIC INTEGRITY: Gail Hamilton has taken over as Director of Academic Integrity. Please be reminded of the University's Policy on Academic Integrity here and the process for declaring violations to this policy. We are only able to help educate our students and ensure academic integrity if you report names and circumstances. Remember, you are in full control of how to sanction a first individual offense within your course. We have a faculty-led Honor Board to deal with disputes regarding Academic Integrity issues.

LEARNING COMMONS ADVISORY COMMITTEE: The Learning Commons Advisory Committee, comprising students, faculty and staff, will begin meeting this semester to address issues related to the educational mission and activities of the learning center.   Members include Chiara Amor, Isabella Archer, Alena Deveau, Bill Fisher, Peter Hägel, David Horn, Addison Nugent, Rebekah Rast, Natalya Shiryaeva, Michael Stoepel, and Thomas Turner. The committee will work closely with stakeholders and constituents of the Learning Commons to help ensure collaborative use of space and resources, enhancement of AUP's educational initiatives, and the sponsorship of pedagogical and educational integrative activities.

THE FACULTY LOUNGE IN GRENELLE IS NOW OPEN: Over the summer, we have worked to make the room in Grenelle designated as the faculty lounge (G-L15) into an actual lounge. As the intent is to make the lounge open for all faculty, we would like to set-up some terms for usage. It will not be available for reservations except for occasional departmental meetings or search committees. It should not be used for faculty meetings with individual students, etc. That said, if you have someone to meet with and find the room available, please feel free to use it, but be aware that others may come in as it is not a private meeting room. We hope to have badge entry installed.

REGISTRAR'S OFFICE

NEXT SPRING 2020 COURSE OFFERINGS: The Registrar's Office made the final call for spring 2020 course proofing and the spring schedule was made public for student viewing at the start of October.

REGISTRATION WINDOWS FOR SPRING 2020:

College Level	Opens	Closes
Graduate Students	Monday 14 October	Sunday 24 November
Seniors (96+ credits)	Monday 14 October	Wednesday 23 October
Juniors (64-95 credits)	Thursday 24 October	Wednesday 6 November
Sophomores (32-63 credits)	Thursday 7 November	Sunday 17 November
Freshmen (0-31 credits)	Monday 18 November	Sunday 24 November

SUMMER 2020 COURSE OFFERINGS: The summer 2020 schedule is currently being crafted under close collaboration between the Summer Coordinator (Andi Christmas), Department Chairs and Academic Affairs. We hope to publish the summer offerings and an updated summer website by the end of October.

NEXT YEAR'S COURSE PLANNING (2020-21): Academic Affairs expects to formulate both the framework and the call for the fall 2020 schedule early October to Department Chairs. The fall schedule will be due to Academic Affairs early November. Spring and summer 2021 planning will begin in January 2020.

CENTER FOR ACADEMIC, CAREER AND EXPERIENTIAL ADVISING

STAFF CHANGES: The Center has had a number of staff changes over the summer. Marisa Bachetti joined the team in August as an Administrative Assistant during Darcee Caron and Danielle Savage's leaves of absence. Marisa works closely with the Internships and Careers teams, taking on administrative and communications responsibilities and serves as a first point of contact for students seeking assistance. Kortney Nosakowski, the Internship Coordinator, is also managing the GPS program until Darcee Caron returns from maternity leave. Along with her role in Academic Advising, Isabella Archer is also working with the Careers Office, supporting students in both their academic and professional projects. Thanks to the strong support of the entire ACE team, the Center has managed these transitions smoothly.

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ACADEMIC ADVISING: Academic Advising trained colleagues from the Admissions and the Registrar's Office on Transfer Credit Evaluations, and updated our Transfer Credit Evaluation Handbook and Transfer Student intake processes. These initiatives streamlined these processes, fostered collaboration, and shared knowledge across Academic Advising, Admissions, and the Registrar's Office.

ACADEMIC RESOURCE CENTER

ARC PEER-TUTORING SERVICES: ARC is welcoming new and returning tutors to the Quai. Schedules will be posted throughout campus soon. You may "like" our Facebook in order to view the latest announcements. https://www.facebook.com/ARCatAUP/

BLACKBOARD: If you have not have time to request a course site, and still wish to use one, please submit the faculty Bb request form.

OTHER BLACKBOARD NEWS: Many professors have expressed an interest in using the new Attendance tool. It is now available in your Course Tools section. It can also help you recognize your students if they have submitted their photo to the portal. Here is a how-to guide for faculty: https://help.blackboard.com/Learn/Instructor/Grade/Attendance

DISABILITY ACCOMMODATIONS FOR FINAL EXAMS: If a professor is unable to offer accommodations during his/her final exams, eligible students must submit their requests, online here, two weeks or more beforehand. The final deadline for all accommodation requests for Fall 2019 is Friday, November 29, 2019.

THE WRITING LAB: The Writing Lab is happy to announce its fall schedule for Fall semester 2019. Six peer-tutors will be available Monday through Friday for one-on-one 30-minute sessions. Our tutors are happy to make classroom visits and will be offering a series of writing workshops, three Research Paper Writing Clinics co-sponsored with the AUP Library, and repeat our popular LNAP - Late Night Against Procrastination! You may schedule an appointment online or drop in to our 4th floor space in the Quai.

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LIBRARY

WELCOME BACK TO AUP: The Library got actively involved in the Orientation tours, and more precisely in the *Learning Commons Know your Tools* for visiting, transfer and partner students. We believed that collaboration among the LC units contributed a better understanding our what our LC is. We want to thank all our LC colleagues who helped with their positive attitude and explanations. As for the FisrtBridge experience, librarians will be working with the FirstBridge faculty and students on information literacy throughout the semester.

FACULTY: The Library invites all faculty, especially new faculty, to meet with one of the four librarians who will explain to you the key services for faculty (acquisitions of books, eBooks & films for your classes, reserves, interlibrary loan & document delivery, library instruction during your courses, visiting other libraries in Paris with your classes, brush up with online resources, among others). The Library also invites faculty to visit its Faculty page on the library web site and suggest additions or changes to better serve you.

NEW LIBRARY MANAGEMENT SYSTEM: The Library, in tight collaboration with the ITS Department, has undertaken a six-moth project of changing what we consider the library's ERP. Our campus selected two ExLibris products: Alma (for the back office and technical operations) and Primo (for the discovery of our collections and user experience). We want to extend our special thanks to Ali Rahimi for the negotiations face, and more recently to Pierre-Yves Vasener, Laurence Amoureux and Sally Murray for their long hours of very hard work during this past summer and the fall ahead of us. The project is expected to go live in January 2020. We will be informing you of the progress in the coming newsletters.

OFFICE OF EDUCATIONAL ASSESSMENT AND INSTITUTIONAL RESEARCH

MIDDLE STATES SELF-STUDY: On the 1st of September, the members of the steering committee completed the 2nd draft of the self-study report for our MSCHE reaccreditation process. The 2nd draft includes the feedback from the external consultants from the CUNY Assessment Offices, as well as comments received from the AUP faculty and staff over the Summer. We are now making some final additions to the report, updating the evidence inventory, minimizing redundancies, and editing the report to give a consistent format and style. We expect to have a second draft finalized by mid-October, two weeks ahead of the arrival of the MSCHE visiting team chair, Dr. Richard Hodges, President of the American University of Rome, scheduled for the 5th November 2019. The next important deadlines for the MSCHE reaccreditation process are:

5th November 2019: Campus visit of Dr. Richard Hodges, chair of the MSCHE visiting team.

31st January 2020: Self-study report is due together with all evidence material.

15th to 18th March 2020: MSCHE visiting team is on campus. All department chairs, committee chairs, and steering committee members should be available on campus. Departments should discuss common strategies for the visits.

June 2020: MSCHE will release their final report on our reaccreditation status.

TEACHING & LEARNING CENTER

TLC FACULTY FELLOWS: Joining the Teaching and Learning Center this fall as faculty Fellows are Martin Dege and Nahid Walji. They will be continuing the work developed by our previous Faculty Fellows, Elena Berg and Russell Williams, who are stepping down after three years in the position.

TLC SPACE: The new TLC space will be opening soon on the 6th floor of the Learning Commons (Q-607).

TLC LUNCHES: which have taken place so far this semester in the new Learning Commons (Q-609), 12:15-1:15:
Tues. Sept. 10 - was a successful TLC lunch – *How to build a rapport with your students?*
Wed. Sept. 25 - TLC lunch – *How to encourage our students to read*
Upcoming:
Tues, Oct. 8 - Course and Syllabus Design revisited
Tues. Oct. 22 – topic to be confirmed.

MELLON SEMINARS AND WORKSHOPS will take place this semester in the new Learning Commons (Q-609).
On Thursday, 10th October, 5:30-7, a TLC Mellon Workshop: *Creating Inclusive Classrooms* will be led by visiting scholar Lynn Verduzco-Baker from Albion College (Michigan) and she holds a Ph.D. in sociology and women's studies from the University of

Michigan. This workshop will explore various perspectives on the pedagogical and institutional needs of students with disabilities or from disadvantaged populations**.**

FACULTY DEVELOPMENT IN-HOUSE FUNDS*:*

Mellon grants:

The Global Liberal Arts: The Future of Teaching, Learning, and Researching in an International Context. There are three active calls. Note that the deadline was extended to Thursday, 3 October.
- Experiential Learning and Mentored Research projects (rolling deadline with priority given to proposals received by 3 October; end date for spending 15 July, 2020)
- New "Flagship" Integrative Inquiry courses (deadline was 3 October)
- Fully Collaborative Team-Taught courses (deadline was 3 October for courses to be taught in F20; for courses to be taught in S21, the deadline is 19 November)

Civic Media Lab:

-Small Grants: Digital Literacy Course Development and Training: Administered in collaboration with the Teaching and Learning Center

-Large Grants: Course releases to undertake research on digital media and civic life, requests to undertake major curricular reform and overhaul design that is linked to civic life and digital experience

Deadline for CML grants: rolling, last date to submit is 1 June 2020

George and Irina Schaeffer Center for the Study of Genocide, Human Rights and Conflict Prevention: AUP faculty from all disciplines are eligible to apply for Schaeffer Fellowships to support research projects, curricular development, pedagogy, research and conference travel, campus events, as well as the development of innovative strategies for the dissemination findings to the public. The deadline to submit applications is 15 October 2019. To apply, see the platform to submit on the Center's website.

AMICAL mini-grants: See the Amical Consortium website for a variety of grant opportunities that open at different times and often involve two rounds of reviewing: https://www.amicalnet.org/

FACULTY DEVELOPMENT EXTERNAL FUNDS:

FPC – (Human Resources)

Compte Personnel de Formation (CPF) (the new DIF) – our DIF points expire in January 2020 (Human Resources)

An updated list of *external Funding Agencies* and AUP faculty who have received funds was sent to you by Rebekah Rast and Sarah Bentley on May 29. The list is organized into the following categories:

>   Funding for conferences or workshops including travel

>   Travel grants for research (does not include travel for conferences/workshops)

>   Research grants

>   Residential fellowships outside of Paris

>   Teaching fellowships

If you have questions, please contact Sarah at sbentley@aup.edu and Rebekah at rrast@aup.edu.

GLOBAL LIBERAL ARTS ALLIANCE (GLAA)
The 2020 Alliance Institute on Transnational Feminism(s) will be hosted by AUP, March 12-14, 2020. The proposal submission deadline was October 1, 2019

GLAA Conference for Humanitarian Innovation and Entrepreneurship: SDG Impact through Service-Learning, to be held at Lingnan University, Hong Kong, 16-17 December 2019. Deadline Monday, 14 October. Send to Rebekah Rast rrast@aup.edu a short description of the topic you would propose to the conference organizers (200 words max). For conference information: click here.

Global Course Connections (an opportunity to co-teach with a faculty member from another GLAA institution). Plans for spring 2020 courses are still in progress. Professors seeking partners for their courses can be found here: http://liberalartsalliance.org/programs-and-opportunities/global-course-connections/global-course-connections-possibilities#Spring

GLCA Center for Teaching and Learning. Regularly updated resources are posted to here: http://glcateachlearn.org/.

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INTERNATIONAL NEW YORK TIMES ATHENS DEMOCRACY FORUM, AUP student, Sofia Kalogirou, participated in fall 2018, and Antonina Gain will be attending this fall.

LIBRARY OF CONGRESS RESEARCH INITIATIVE*:* In July, David Tresilian led one of the three GLAA research groups selected this year to Washington D.C. With two AUP students, Habiba Nadim and Anabel Bachour, they investigated the theme, "Coming to America: The Early Arab-American Generations". David and his students will be presenting their work this semester – the date will be announced soon.

AMICAL CONSORTIUM

AMICAL 2020 CONFERENCE: Between Round 1 in July and Round 2 in September, over 60 session proposals were received from across the consortium for AMICAL 2020, our 17th annual meeting and conference which will be held 15-18 January 2020 at the American University of Kuwait. Alex Armstrong, AMICAL's Program & Technology Officer, has been coordinating the development of the program, with help from a Program Committee composed of a dozen librarians, technologists and faculty from across the consortium, including Jeff Gima (AMICAL Director) and Michael Stoepel (User Services Librarian) from AUP. The theme of the conference is "Digital transformation at international liberal arts institutions: Innovation, collaboration & sustainability," and registration will be announced in early October.

INFORMATION LITERACY ONLINE EVENTS: From May through September, various members of AMICAL's Information Literacy Initiatives Committee (chaired by Michael Stoepel) organized four online videoconference discussions for colleagues across the consortium interested in information literacy. Three Journal Club discussions were organized, each focusing on a different recent scholarly article about information literacy, and one peer practices Virtual Forum was organized on the topic of "IL lesson plans: Weapons of mass instruction."

SMALL GRANTS: In June, AMICAL awarded €15,000 for six Small Grants at five member institutions. Among these, Michael Stoepel of the AUP Library received partial support to participate in a faculty-student research program organized by the Great Lakes Colleges Association and the Library of Congress, including a site visit to the latter this past July with faculty member David Tresilian and AUP students. The Small Grants program funds training, staff exchanges and projects that support AMICAL's mission, in particular in the following priority areas: library or technology leadership, information or digital literacies, and digital liberal arts. AMICAL runs Q&A sessions for potential Small Grant applicants during the weeks preceding each application deadline (next deadline: 3 November). Interested staff and faculty are encouraged to watch AMICAL Connect or the AMICAL website for the date of the next Q&A sessions.

WORKSHOP GRANTS: In July, a revised program supporting consortium-wide workshops was launched, with a stronger focus on library and technology leadership, information and digital literacies, and digital liberal arts. Workshops, which are generally proposed through AMICAL's member-led committees, are organized both as pre-AMICAL Conference events as well as separately, at other times during the year. The first of this year's workshops will be announced together with the AMICAL Conference program in October.

ACADEMIC AFFAIRS NEW ARRIVALS

We extend warmest congratulations on the arrival of several babies these past few weeks and months:

Faculty members: Michelle Kuo & Albert Wu, Maria Bach, Tatiana Grigorenko, Noemie Oxley, Brenton Hobart, Russell Williams

Staff members: Darcee Caron, Director of Experiential Learning; Pauline Bonnot, Associate Registrar