

OFFICE OF THE PROVOST

ACADEMIC AFFAIRS NEWS/UPDATES – MAY 2020

ACADEMIC AFFAIRS GENERAL

CHANGE IN FACULTY STATUS: The following faculty have been recommended for promotion effective 1 August 2020, Congratulations to each of them!

Daniel Medin to Professor in the Department of Comparative Literature & English

Michelle Kuo to Associate Professor in the Department of History

Herve Vanel to Associate Professor in the Department of Art History & Fine Arts

Hannah Westley to Associate Professor in the Department of Global Communications

Russell Williams to Associate Professor in the Department of Comparative Literature & English

Albert Wu to Associate Professor in the Department of History

Raphael Bloch-Laine to Senior Lecturer in the Department of French Studies and Modern Languages

NEW CDI FACULTY: Two new Assistant Professors will join us in 2020-21:

Sophie Kurkdjian as Assistant Professor in the Department of Global Communications

Quang Nguyen Luong as Assistant Professor in the Department of Computer Science, Mathematics and Environmental Science.

BA/MA PROGRAM AT AUP: The BA/MA degree program responds to the challenge outlined in the AUP strategic plan of aligning graduate and undergraduate education, proposing a new way of articulating our undergraduate liberal arts education with our graduate degrees. It offers AUP undergraduates with good GPAs an accelerated path into graduate study and enables them to complete a BA/MA in five years. Two courses would count both for undergraduate and graduate degrees and they could complete their Master's degree in one additional year. This possibility is now offered at many American universities including some of the most prestigious: Brown, Columbia, Northwestern, NYU, etc. This program will enable us as an institution to demonstrate, support and articulate more clearly the value of liberal arts majors for post graduate professional pathways. With the current shrinking labor market, many students about to graduate may seek more qualifications before looking for employment.

The proposal has no costs associated with it, no new classes, no new faculty and minimal administration. It is designed to increase enrollment and hence revenue in four ways:

1. To encourage existing students to stay for an additional year. Fewer of our undergraduates stay to do masters than comparable schools.
2. Students considering coming to AUP as freshmen or transfers may be encouraged by this possibility and it may make AUP an even more attractive choice.
3. It encourages students to enroll in Liberal arts majors knowing they can also leave AUP with a Masters. This could increase enrollment in smaller majors. Graduates of MAGC also have the right to work and live in France after graduation with the APS visa. This may attract students who wish to make their lives in France after graduation.

FACULTY WORKING ON CAMPUS: Faculty members may request to exceptionally work on campus in the coming weeks in a space which would be in the Combes/Quai building. You can submit your request [here](#) on Forms. Allocation of workspaces will be managed through Academic Affairs and will be authorized when there is an exceptional reason for a faculty member to be on campus, as the intent is for employees to be working from home in accordance with the government's request that people keep off the streets and out of public transport.

FACULTY ACCESS TO THEIR OFFICES: Assuming deconfinement takes place next week as planned, the following buildings will be open **ONLY** on the dates indicated below, to allow faculty to access their offices and retrieve the files, books and other supplies which they will need over the following months. Faculty who have requested work space at Combes/Quai should take advantage of

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these exceptional opening times to take any supplies they need to their temporary work space.

- **Grenelle: 12 and 15 May** from 9:00 am until noon and from 1:00 pm until 5:00 pm
- **Saint Dominique: 13 May** from 9:00 am until noon and from 1:00 pm until 5:00 pm
- **Passage Landrieu: 14 May** from 9:00 am until noon and from 1:00 pm until 5:00 pm

The above days are the **ONLY** opportunities to have access to your offices for the foreseeable months.

Unfortunately, due to the physical distancing requirements, we will not be able to ask Maintenance employees to help faculty to pack and move their belongings. Faculty will have to take only what they are able to transport by their own means.

OFFICE OF EDUCATIONAL ASSESSMENT AND INSTITUTIONAL RESEARCH

MIDDLE STATES SELF-STUDY: Since our last newsletter to the faculty, the MSCHE visiting team has been pouring over our Evidence Inventory, helpfully pointing out where supplementary documentation would be appreciated. During this period, we have been asking faculty and staff to provide additional documentation, sometimes while on vacation, and generally with more urgency, and perhaps less patience, than we would have liked to. Thanks to your phenomenal reactivity and effort, the MSCHE Visiting Team had expressed general satisfaction with the documents thus far provided and was looking forward to a successful on-site visit in mid-March, before the onset of the Covid-19 pandemic in Europe.

As most of you have already heard, MSCHE adjusted the guidelines and requirements of the reaccreditation visit in response to Covid-19. The 2.5-day on-site visit is now being replaced by a “virtual visit”. During the virtual visit, we will host the same meetings that were planned under the on-site visit with as minimal alterations as possible to account for the new circumstances. Meetings will be held online in the afternoon to accommodate different time zones. The entire visit will be spread over four days to account for a shorter working day. The dates for the Virtual Visit are Tuesday the 26th, Wednesday the 27th, Thursday 28th and Friday 29th of May. We expect you to take all *reasonable* measures to be available, online or in person, on those dates.

Of particular relevance among the new MSCHE guidelines for the Virtual Visit is that the measures taken in response to the Covid-19 pandemic and especially all forms of online pedagogy (MSCHE uses the term “distance learning”) are NOT pertinent to the reaccreditation.

REGISTRAR’S OFFICE

UPDATE TO THE ACADEMIC CALENDAR:

| | |
|--|---|
| 28 April (Tuesday) | Last day of classes Last day to withdraw from a course Last day to submit a Fall 2019 Incomplete grade change |
| 29 April - 3 May (Wednesday - Sunday) | Reading days (1 May Holiday – no online support) |
| 4 May - 8 May (Monday - Friday) | Final exams (8 May Holiday - exams held) |
| 12 May (Tuesday) | Degree candidate grades due |
| 18 May (Monday) | Virtual Celebration for Class of 2020 |
| 19 May (Tuesday) | All grades due CR / NC grades are converted |

NEW: Students can set an appointment with the Registrar Office through Libcal : <https://aup.libcal.com/appointments/registrar>

ACADEMIC RESOURCE CENTER

BLACKBOARD AND FINALS: Questions about exam options in Blackboard? The Blackboard Faculty Manual for testing can be consulted here: https://help.blackboard.com/Learn/Instructor/Tests_Pools_Surveys. In addition, you may consult the FAQs on our Teach Remotely site in the AUP Digital Campus: <https://my.aup.edu/teach-remotely/blackboard>

For one-on-one guidance with your final exam set-up, please make an appointment on Teams, with Ann Borel or Taylor Brooks, or e-mail arc@aup.edu.

For information about academic accommodations & online exams, please contact Addison Nugent (anugent@aup.edu) or arc@aup.edu.

NEW TOOLS AND TRIALS: as faculty, students, and technologists continue to experiment with online teaching and learning this semester, we would like to draw your attention to a few of the applications newly available or on trial. (Please note that the TLC can provide a look into many other useful tools and alternative assessment models:

Panopto Video (trial until the end of May): please contact Taylor Brooks (tbrooks@aup.edu) for an introduction and help using this tool in your course, or e-mail arc@aup.edu. Great for lecture capture and other types of video. We will seek feedback at the end of the trial.

Blackboard Collaborate Ultra: virtual classroom, content sharing, collaborative and interactive events. This license has been added to your course site tools. In order to enable it, simply add it to your course menu (instructions online).

Blackboard Mobile: you may have heard about the new Bb app for smartphones. It has been added to our AUP Blackboard license, and instructions are online for faculty and for students. Follow your classes and students from anywhere!



Faculty https://www.aup.edu/sites/default/files/upload/blackboard_mobile_for_faculty_0.pdf

Students https://www.aup.edu/sites/default/files/upload/blackboard_mobile_for_students.pdf

ANNOTATION/EREADING/TEXT-ANALYSIS TOOLS: Hypothes.is.: collaborative annotation/reading tool. Hypothes.is is offering to waive fees for all educational institutions, due to the Coronavirus crisis: <https://web.hypothes.is/blog/hypothesis-for-instructional-continuity-during-covid-19/>

UPCOMING TRIAL: PERUSALL: a tool for text annotation and collaborative reading, similar to Hypothes.is., Perusall will be integrated into AUP Blackboard soon. Perusall also has a free textbook offer through the end of May. (<https://perusall.com/blog>)

LIBRARY

SERVICES DELIVERY DURING COVID-19: The Library has developed a Covid-19 page that shows the way access and services are provided. Notice on this page that publishers and vendor have given free online access to a great variety of online resources. Take advantage of them! The Library has also developed a system of online support for students and faculty, which is explained on the Covid-19 page. In addition, a series of online workshops has been developed to help students finish their projects of end of semester. Soon we will enable a Virtual Navigation Desk available on the main web page.

RETURNING LIBRARY ITEMS: Staff and faculty on CDD need to return all items by May 19th, including items on inter-library loan. If AUP is still in confinement we will be developing an ad hoc solution.

All other faculty and staff will have items renewed until September 14th, 2020, however items on inter-library loan will need to be

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returned earlier depending on the lending library. The Library will be contacting every member having items on ILL in the weeks to come.

Due to COVID-19, faculty, students and staff fines and fees will be forgiven except for fines charged by other lending libraries.

ORDERING NEW BOOKS & FILMS:

Summer: the deadline for ordering books and films for the Summer Semester was March 15th. Please send your requests as early as possible. For the summer requests exceptionally email Sally Murray (smurray@aup.edu). You may also use the web [form](#).

Fall: please send all requests by May 30th to Sally Murray (smurray@aup.edu). You may also use the web [form](#). The COVID-19 situation has affected the purchase and distribution channels and after May 30th the Library may not be able to have everything ready for the beginning of the fall semester.

INTER-LIBRARY LOAN: The new library management system allow users to make ILL requests through the library catalog, after you sign in. You may also manage the ILL requests from your library account (My requests) and check their statuses (request created, requests sent to partner libraries, ILL requests received at AUP).

ALMA AND PRIMO PROJECT: During the summer the Library will continue working on the complex library management system to improve internal processes, like the fiscal year end processes.

Stay tuned! We have been missing all the members of our community. Become a [Facebook friend](#) of the Library. Check the [Library news](#) on WordPress!

CENTER FOR ACADEMIC, CAREER AND EXPERIENTIAL ADVISING

CAREER CENTER: Despite confinement (and perhaps in spite of it!), the Career Center is up and running. The Internship Program Office has been busily assisting students whose internship plans have been impacted by Covid-19 and has successfully been in touch with every student who had an active internship registration in Spring 2020.

Students who are planning internships this summer or fall have access to weekly online [Internship Info Sessions](#). For job and/or internship seekers, new events have been added to the mix: a weekly [Job seeking Hangouts on Teams](#), a workshop entitled [Looking for a Job in the Age of Confinement](#), and one on [writing a compelling resume/CV](#). More workshops will be scheduled the coming days, including one on planning for graduate school, so students are invited to check [AUP Engage](#) for these and upcoming events.

The [Global Professional Skills Program](#) (GPS) has shifted gears to allow senior students to complete final program requirements at a distance, offering online Designing Your Narrative workshops and a web-based plan for the Personal Narrative Panel Presentations. The GPS Team would like to thank those 22 members of faculty and staff who have volunteered to serve as panel presentation judges in lieu of the employers and alumni who normally fill the roll.



Finally, the Career Center team is proud to announce a significant update to the structure of the [Career Center web pages](#). Content is now organized by audience, with sections dedicated to students, faculty & staff, alumni, employers, and parents. This new structure will greatly facilitate access to information and services. Specific congratulations to Internship Program Manager Kortney Nosakowski for her wonderful work on this project, and a big thank you to Director of Communications, Kilian Ordelheide, for bringing it to life.

TEACHING & LEARNING CENTER

TEACHING & LEARNING CENTER: The TLC has worked closely with ARC and IT to try to make the best of this remote teaching experience. TLC online lunches have taken place every Wednesday at noon since mid-March. Video recordings of these sessions, as well as links and documents, can be found in Teams TLC Online in the “chat” of the “TLC Lunches” channel. If you don’t find what you’re looking for, please send a message to tlc@aup.edu. TLC Friday hangouts at 5 or 6pm also started in mid-March and give us a chance to chill out and informally talk about our week of teaching in the digital realm.

UPCOMING EVENTS: The last TLC Friday Hangout of the semester is this Friday (8 May) at 5pm on Teams.

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We hope to reschedule the workshop *Digital Technologies and Participatory Teaching Techniques*, facilitated by Prof. Niklas Chimirri (Roskilde University, Denmark), in the fall.

We are currently discussing workshops to offer in preparation for summer and fall. Ideas are welcome!

FACULTY DEVELOPMENT IN-HOUSE FUNDS:

Faculty development grant requests should be sent to Brenda Torney (btorney@aup.edu).

Andrew W. Mellon Foundation Grant: The Future of Teaching, Learning, and Researching in an International Context:

The final call for the **Fully Collaborative Team-Taught Course grants** (to be taught in Fall 2021) has been published. The deadline for applications is **May 6**. Contact Brenda (btorney@aup.edu) or Rebekah (rrast@aup.edu) if you have questions.

Experiential Learning and Mentored Research grants (rolling deadline, funds must be spent by July 2020)

Three new calls to support **Digital Literacy, Experiential Learning and Mentored Research** are currently being drafted. These will be published in May.

Other sources of funding: *Amical* (Jeff Gima, Director) & *Schaeffer Center* (Brian Schiff, Director)

FACULTY DEVELOPMENT EXTERNAL FUNDS: Sarah Bentley continues to update the list of external Funding Agencies. The list is organized into the following categories: Funding for conferences or workshops including travel, Travel grants for research (does not include travel for conferences/workshops), Research grants, Residential fellowships outside of Paris, Teaching fellowships. For more information, please contact Sarah at sbentley@aup.edu and Rebekah at rrast@aup.edu.

GLOBAL LIBERAL ARTS ALLIANCE (GLAA) (contact Rebekah Rast for information about GLAA – rrast@aup.edu)

Unfortunately, GLAA had to cancel the **2020 Alliance Institute on Transnational Feminism(s)**, planned for March 2020, to be hosted by AUP. Student events planned for the summer have also been cancelled. We look forward to continued discussions with the GLAA about plans for rescheduling events and putting events online.

The GLCA Center for Teaching and Learning updates their site regularly, providing pertinent and useful information about teaching in liberal arts colleges at a time when some or all teaching is being done remotely. Click [GLCA CTL](#) for the latest updates.

Global Course Connections – These offer a unique opportunity to collaborate with a faculty member from another GLAA institution. Plans for Fall 2020 and Spring 2021 courses are in progress. If interested, contact Rebekah Rast for more information and/or consult the [GLAA course matching page](#).

AMICAL CONSORTIUM

RESOURCES FOR LIBRARIANS, TECHNOLOGISTS & FACULTY DURING COVID-19: To support faculty, technologists and librarians in their response to the COVID-19 pandemic, AMICAL has organized [Resources for member institutions during COVID-19](#), including the following initiatives:

A “Continuity during COVID-19” live online forum series to help colleagues regroup and get fresh ideas on the various challenges they’re facing, with topics and target audience rotating each week. Recent forums have focused on: pedagogy and faculty development; writing courses; library leadership; remote work; and information literacy instruction. See AMICAL’s [Events](#) for upcoming forums.

[Resources supporting continuity of instruction and libraries during COVID-19](#) - curated specifically for AMICAL members

Peer exchange of questions and resources on the AMICAL member forum -- see, for example [Library resources, services and roles during COVID-19](#) and [Pedagogy and course design during COVID-19](#) (create an AMICAL account to view links)

A [clearinghouse of library databases and educational technologies available for free](#) during COVID-19 to AMICAL members

Trial access to the [Panopto](#) lecture capture platform through May for AMICAL members

AMICAL-ACRL BOOK ON “LIBRARY PARTNERSHIPS IN INTERNATIONAL LIBERAL ARTS EDUCATION”: The Association of College and Research Libraries just published a book that AMICAL has for several years been collaborating with them to develop: *Library Partnerships in International Liberal Arts Education: Building Relationships Across Cultural and Institutional Lines*. The book reports on innovative library partnerships that cut across lines of cultural and institutional boundaries, but also across professional boundaries, at AMICAL’s international liberal arts institutions. Its 10 chapters are authored by 16 librarians, faculty members and

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instructional technologists from 6 AMICAL member institutions in as many different countries. Jeff Gima co-edited the book with Kara Malenfant (Senior Strategist for Special Initiatives, ACRL). The following chapters were contributed by AUP authors:

- “The Digital Humanities in the Global Liberal Arts: Discovery and Collaboration” (Laurence Amoureux, Elizabeth Kinne, and Everett Robinson)
- “Libraries and Collaborative Capacity Building for International Digital Liberal Arts” (Jeff Gima)

Find out more about the book and the project on our [book launch page](#).

SMALL GRANTS: DIGITAL LIBERAL ARTS & LIB/TECH LEADERSHIP: In the February Small Grants application cycle, AMICAL awarded €11,000 total to colleagues at five AMICAL institutions, supporting projects and training related to digital liberal arts, library/technology leadership, and information/digital literacies. See our [Small Grants update](#) for detail on the specific funded activities, including one from AUP: Martin Dege’s “International Learning Collaboration: Culture, gender and psychology (ILC-CGP2020).”

AMICAL Small Grants can provide up to €4,000 of support for each funded activity. Note that there is also a [micro-grant](#) category (max budget of €500), which can more easily support small-scale experimentation (e.g. with digital teaching tools) or online training opportunities. Though it’s not a strict requirement, collaboration between faculty and librarians or technologists, or collaboration between colleagues at different [AMICAL member institutions](#), is strongly encouraged. See our criteria for support of [training](#) and [projects](#).

A [Q&A session](#) for those thinking of applying for a Small Grant will be held on 12 May, and the next deadline for applications is 25 May.